MyBRTC Portal/Colleague

Log-In Information: BRTC’s student information system is Colleague, which is accessed through the college’s portal (MyBRTC Portal). The portal can be accessed at https://mybrtc.blackrivertech.org. The portal can be used for the following tasks:

- Searching for courses and sections
- Checking course rosters
- Submitting no-show rosters
- Submitting midterm grades
- Submitting final grades
- Advising assigned advisees
- Clearing advisees for registration
- Accessing employee information
- Time entry/approval
- Accessing recent campus events, news, and announcements

Faculty will be assigned a username and password upon hire to access the portal. Typically, a faculty member’s username is firstname.lastname. For example, the user name for Instructor Mary Johnston would be mary.johnston. Faculty will set their own passwords the first time they access the portal. Specific instructions for advising, retrieving rosters, submitting grades, etc. are available on the college intranet.