

ADDENDUM 2011-2012

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Change General Information to Student Handbook General Information

PG 12

Auditing Courses

Students may register for courses on a non-credit basis. Students must declare “audit” status when registering for class. Students auditing any course, from any discipline, cannot register until two weeks before classes begin for that particular semester. The fee for auditing a course is the regular tuition rate.

PG 18

Insert Above Mathematics

Compass Assessment and Placement Test Fee \$20.00

PG 22

Auditing Students

Students auditing courses may, with the instructor’s permission, change from audit to credit status no later than the end of the second week of class. Students may change from credit to audit status no later than midterm. Students must activate this procedure by submitting appropriate paper work to the Office of the Registrar.

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The Dietary Manager program is a course of study containing classroom and clinical experience as outlined by the Association of Nutrition and Foodservice Professionals (ANFP). The program prepares selected students to manage food service operations. Students receive instruction regarding management of health care facilities. Students complete a minimum of 150 hours of clinical experience under the supervision of a registered dietitian, as required by Association of Nutrition and Foodservice Professionals.

Students will learn to manage the production of food services, including routine nutritional services, ordering supplies, equipment maintenance of food, kitchen materials, provide nutritional care for patients including assessment and education in the absence of dietitian, work with the computer in data management for food services, and apply human relations techniques to personnel problems.

Students are required to purchase liability insurance each semester (approximately \$16.00), the purchase of uniforms (approximately \$35.00), and textbooks (price varies with class schedule). Students are also required to become student members of the Association of Nutrition and Foodservice Professionals for a fee of \$35.00. Students are also responsible for transportation costs associated with travel to clinical sites. Students are required to take a TB skin test before enrollment. Prospective students must have a high school diploma or equivalent (GED).

All students enrolled in Field Experience will be required to submit to and pass a criminal background check in order to be allowed to attend clinical. The cost of the background check is approximately \$40.00 and is the responsibility of the student.

The Dietary Manager program is approved by the Association of Nutrition and Foodservice Professionals, 406 Surrey Woods Drive, St. Charles, IL 60174 (800) 323-1908. Upon completion of course requirements, students are eligible to take the credentialing exam given by ANFP. The cost of the exam is not included in the program costs. Students who pass the exam become Certified Dietary Managers (CDM) and Certified Food Protection Professionals (CFPP).

The paragraph before Program Mission

The Associate of Applied Science degree is accredited by the Accreditation Council for Education in Nutrition and Dietetics (ACEND) of the Academy of Nutrition and Dietetics, 120 South Riverside Plaza, Suite 2000, Chicago, Illinois 60606-6995, (312) 899-0040, ext. 5400. Students are eligible for active membership in the Academy of Nutrition and Dietetics upon graduation, and may take the registration exam given by Academy of Nutrition and Dietetics. The cost of the registration exam is not included in the program costs at BRTC. Students who pass the exam become Dietetic Technicians, Registered (DTR).

"All students admitted to the Arkansas Rural Nursing Education Consortium LPN/LVN to RN program must read the Arkansas Nurse Practice Act, ACA §17-87-312, (provided in course syllabi each semester) and submit a signed statement indicating that they understand that graduating from a nursing program in Arkansas does not assure the Arkansas State Board of Nursing's approval to take the licensure examination."

Professional Courses

Semester Spring	Credits
RES 1001 Beginning Pharmacology	1
RES 1005 Respiratory Care Sciences	5
RES 1105 Non-Critical Care	5
RES 1501 Respiratory Equipment Lab I	1
RES 1002 Clinical Practicum I	2
RES 1302 Internal Medicine I	2
Semester Intercession, Summer I	
RES 2002 Clinical Practicum II	2
RES 2003 Cardiopulmonary Anatomy and Physiology	3
RES 2401 Respiratory Care Lab II	1
Semester Summer II	
RES 2103 Mechanical Ventilation I	3
RES 2203 Respiratory Critical Care	3
Semester Fall	
RES 2303 Mechanical Ventilation II	3
RES 2503 Neonatal and Pediatric Respiratory Care	3
RES 2007 Clinical Practicum II	7
RES 2102 Advanced Cardiopulmonary Evaluation	2
RES 2502 Internal Medicine II	2

CHEM 1013 General Chemistry I / 3 credits (3 lec.)

Prerequisite: MATH 0033 Intermediate Algebra, ACT mathematics score of 21, or an ASSET score of 42 on Intermediate Algebra test, Compass Algebra 50, and Introduction to Chemistry, or high school Chemistry, or a score of 75 on the Introduction to Chemistry Final Examination.

Study of chemical reactions and equations, periodic relationships, the gaseous state, and the fundamentals of atomic theory, quantum theory, electronic structure, chemical bonding, stoichiometry and thermochemistry. Students will learn skills in balancing equations using gas rules and solubility.

PG 119

Replace MTH 1213 with this one.

MTH 1213 Math for Nurses / 3 credits (3 lec.)

Prerequisite: Each student must meet the criteria under either (a), (b), or (c) as follows: (a) core 21 or above on the mathematics section of the ACT, score 42-55 on the ASSET Intermediate Algebra test, or score 50-100 on the COMPASS Algebra Test; or (b) the student must have earned a grade of “C” or higher in MATH 0033 Intermediate Algebra; or (c) transfer into BRTC and be eligible to register for College Algebra.

Course provides instruction in dosage calculation using ratio to proportion as well as other means of calculation related to medication. Topics include: interpretation of drug labels, syringe types, conversions, Roman numerals, reconstitution and apothecaries, mixing medications, IV flow rates, drip rates, interpretation of physician orders and transcribing to Medication Administration Records (MARs), dispensing, and proper documentation of medications as well as the Six Rights of Medication Administration and military time.

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Omit

RES 2004 Clinical Practicum I 4 credits (4 lab)

Replace with

RES 2002 Clinical Practicum II 2 credits

Insert

Pg 123

Under RES 1001

RES 1002 Clinical Practicum I 2 credits

PG 130

Top of PG General Information change to Student Handbook General Information

PG 130 Insert above Parking

Challenge a grade

Students that need to challenge a grade will have one semester following the posting of the grade. Students must follow the appeals process located in the student handbook.

ABBREVIATIONS

AB	AUTO BODY	NRS	NUTRITION
ACCT	ACCOUNTING	PE	PHYSICAL EDUCATION
ADMS	ADMINISTRATIVE SERVICES	PHIL	PHILOSOPHY
ANTH	ANTHROPOLOGY	PHYS	PHYSICS
ART	ART	PN	PRACTICAL NURSING
AST	AUTOMOTIVE SERVICES TECHNOLOGY	POSC	POLITICAL SCIENCE
AVA	AVIATION AIRFRAME	PSY	PSYCHOLOGY
AVP	AVIATION POWERPLANT	QM	QUALITATIVE MEASUREMENT
BIOL	BIOLOGY	READ	READING
BSYS	BUSINESS SYSTEM	RES	RESPIRATORY CARE
BUAD	BUSINESS ADMINISTRATION	RNSG	REGISTERED NURSING
CA	COMPUTER CONCEPTS	SCOM	ORAL COMMUNICATION
CHEM	CHEMISTRY	SOC	SOCIOLOGY
CIS	COMPUTER INFORMATION SYSTEMS	SPAN	SPANISH
COM	CAREER COMMUNICATIONS	SW	SOCIAL WORK
CRIM	CRIMINAL JUSTICE	TECH	COMPUTER AIDED DRAFTING AND DESIGN
ECH	EARLY CHILDHOOD	THEA	THEATRE WORKSHOP
ECON	ECONOMICS	WLD	WELDING
ELT	ELECTRICITY	ZOOL	HUMAN ANATOMY AND PHYSIOLOGY
EMS	EMERGENCY MEDICAL SERVICES		
ENG	ENGLISH		
FAM	FINE ARTS MUSICAL		
FAT	FINE ARTS THEATRE		
FAV	FINE ARTS VISUAL		
FS	FIRE SCIENCE		
GEOG	GEOGRAPHY		
GEOL	GEOLOGY		
GER	GERMAN		
GSP	PHYSICAL SCIENCE		
HEC	HEALTH EDUCATION COURSES (DIETETICS/DIETARY MANAGER)		
HIST	HISTORY		
HLTH	HEALTH		
HUM	HUMANITIES		
IMT	INDUSTRIAL MAINTENANCE TECHNOLOGY		
JOUR	JOURNALISM		
RTV	RADIO TELEVISION		
LAW	LAW		
MATH	MATH		
MEDL	MEDICAL		
MEH	MACHINE SHOP		
MGMT	MANAGEMENT		
MTH	TECHNICAL MATH		
MUS	MUSIC		
NA	NURSING ASSISTANT		