

## **President's Cabinet Meeting**

**March 18, 2014**

**2:00 p.m.**

Members present: Dr. Wayne Hatcher, Angie Caldwell, Dr. Roger Johnson, Brenda Gillogly, Martha Nelson and Vickie French. Guests present: Julie Edington, Amber Green and Mike Johnson.

Mike Johnson shared a PowerPoint presentation regarding the restoration of a Paddleboat he has purchased. His proposal was to involve the students of BRTC's technical programs, offering them hands on experience in the project through their labs. He has a commitment from Mayor Bigger for a building to store it while undergoing restoration and land to dock the boat once operational at Overlook Point. The partnership with BRTC would allow for a naming opportunity and use whenever needed. There are several boat captains from this area who have expressed interest in operating the boat when needed.

Mr. Johnson sees the project as a tourism attraction for the area. The paddleboat would be available for rental and trips on Black River.

Dr. Hatcher asked members of the cabinet to consider the proposal and report to him within two weeks.

Julie Edington and Amber Green asked cabinet to review Policy Number 6235 – Social Media Policy, as there have been questions and concerns brought to their attention. After discussion, the consensus of the cabinet was for the Institutional Effectiveness Committee to investigate the current policy and those creating their own websites which are tied to BRTC to learn, for example, if copyright laws are being violated or if they find information that negatively impacts the college. A rough draft of a new policy is due by the first of June.

Survey Monkey will be used by HR to select BRTC's Outstanding Faculty and Staff member for the year.

Arkansas Teacher Retirement is now available to new employees of the college if they choose. Policy Number 6190 – Benefit Options will be updated to reflect this change for Board of Trustees approval.

Julie Edington attended a recent Higher Education Consortium Insurance meeting to learn that there will be an increase this year. As there has not been an increase in several years, the increase could be as much as 7%. The members of the committee will vote at the May 29<sup>th</sup> meeting regarding the change to a tiered plan.

All employees will be required to review information regarding Worker's Compensation. Effective May 1, individuals seeking treatment for a work related injury will be required to call a hotline to report the incident. Each will be issued a card with the information once they have received the training. Posters have to be located at every BRTC site/building. Once the details have been finalized, more information will follow.

It was also noted that each employee is also required to have Title IX training.

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The four-day work schedule will begin Monday, May 12<sup>th</sup> with offices opened from 7:00 a.m. – 5:00 p.m. Employees may choose to work from 7:30 a.m. – 5:30 p.m. with supervisor approval. The regular work schedule will resume on Monday, August 4<sup>th</sup>.

Angie Caldwell updated members on the Institutional Effectiveness Committee; indicating that they realized they needed to meet more frequently. Dr. Hatcher requested a monthly update on any significant progress on projects during cabinet meetings.

Martha Nelson shared information regarding AP classes and scores. Cabinet decided to modify current policy to accept the same scores as ASU, especially since over 90% of our transfer students go there.

The meeting adjourned at 4:15 p.m.