



Key Concepts:

- PERSONAL BRANDING
- RESUME WRITING
- NETWORKING STRATEGIES
- JOB SEARCH SECRETS
- FIRST IMPRESSIONS
- POWER PRESENTATION TIPS
- INTERVIEW COACHING
- STRESS MANAGEMENT
- KEEPING THE JOB YOU HAVE AND MORE!



JOB AND CAREER READINESS WORKSHOP

Presented by Dr. Jan McCormick, Ed.D.

Dr. Jan is a published author with 15+ years of career coaching experience. Recognized nationally and statewide for work with veterans, new grads, single mothers, and state and federal agencies, she provides a job readiness program that targets the skills, attitude, and sales savvy that transitioning students and adults must have to convince employers they are credible.

Are You Prepared to Compete for Jobs?

JobLingo™ provides core business communication skills training that job seekers must have to compete on paper and in person.

**Friday, May 16
9 a.m. - 3 p.m.**

Includes Lunch, and a Job Search Portfolio

Door Prize Drawings, including \$50 Walmart Cards, will be held.

Register Now – Seating is Limited!

Deadline to Register: Tuesday, May 13

**Register at the Continuing Education Building located on the BRTC
Pocahontas campus, College Drive,
between the hours of 8:00 a.m. and 3:30 p.m.**

For additional information or alternate registration:
Call 870-248-4180, e-mail pattib@blackrivertech.edu,
or visit our website at www.blackrivertech.edu/community/cce
and click on Pocahontas Campus.

Due to a Plus 50 Grant awarded to the BRTC Corporate & Community Education Department, we are able to offer this workshop at no cost to you.

