



Advanced

Microsoft Excel 2013

Learn How to:

- Collaborate in Excel and Share Workbooks
- Utilize Advanced Formatting and Analysis Tools
- Use Lookup Functions, PivotTables, and Macros
- Integrate Excel with Other Programs

Lunch and textbook will be provided.

Due to a Plus 50 Grant awarded to the BRTC Corporate & Community Education Department, we are able to offer this training at a reduced rate.



Register at the Continuing Education Building located on the BRTC Pocahontas campus, College Drive, between the hours of 8:00 a.m. and 3:30 p.m.

For additional information or alternate registration: Call 870-248-4180, e-mail zebulon.blansett@blackrivertech.edu, or visit our website at www.blackrivertech.edu/community/cce and click on Pocahontas Campus.



Date:
Fridays,
September
11 and 18

Time:
9:00 a.m. -
3:30 p.m.

Cost:
\$129.00

Participants
50 and Older
Receive a
50% Discount

Registration
Deadline:
Tuesday,
September 8

