

How to review billing and financial aid:

Start by going to the **myBRTC portal** website.



← → ↻

First Time Users:

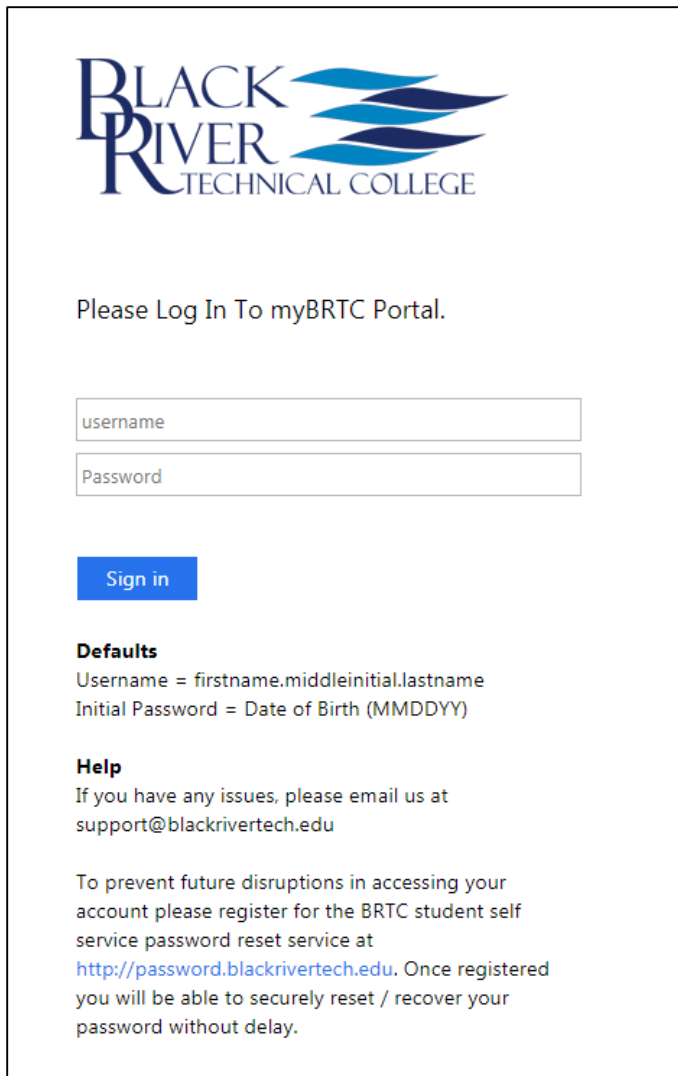
Username: firstname.middleinitial.lastname


Password: Date of Birth (MMDDYY)

Returning Users:

Username: firstname.middleinitial.lastname

Password: Whatever you changed it to after your first log in.





Please Log In To myBRTC Portal.

Defaults
Username = firstname.middleinitial.lastname
Initial Password = Date of Birth (MMDDYY)

Help
If you have any issues, please email us at
support@blackrivertech.edu

To prevent future disruptions in accessing your account please register for the BRTC student self service password reset service at
<http://password.blackrivertech.edu>. Once registered you will be able to securely reset / recover your password without delay.

Once logged in you will be on your Student Home page.

The screenshot shows the Black River Technical College Student Home page. At the top left is the college logo. Below it is a navigation menu with 'Students' and 'Home' options. A search bar is located in the top right. The main content area features a large photo of students at a table. Below the photo are four icons: Moodle, Pay My Bill, Register for Fall Classes, and Faculty/Staff Directory. On the right side, there are sections for 'Documents', 'My Moodle Classes', and 'Self Service Links'. The 'Self Service Links' section includes links for 'Plan My Degree and Schedule Courses', 'Search for Courses and Sections', 'My Progress', 'View Grades', 'Account Summary', and 'My Financial Aid'. At the bottom, there are 'Campus Announcements' and 'BRTC News' sections. A notification bar at the bottom right indicates 'You Have 2 Unread Messages on Blackrivertech Students'.

Go to Self Service Links and click on Account Summary to see billing, financial aid, and refunds.

This image is a close-up of the 'Self Service Links' section from the previous screenshot. It shows a search bar at the top. Below it, the 'Self Service Links' title is displayed. A list of links is provided, with a red arrow pointing to the 'Account Summary' link. The links are: 'Plan My Degree and Schedule Courses', 'Search for Courses and Sections', 'My Progress', 'View Grades', 'Account Summary', 'BRTC Scholarship Application', and 'My Financial Aid'.

- [Plan My Degree and Schedule Courses](#)
- [Search for Courses and Sections](#)
- [My Progress](#)
- [View Grades](#)
- [Account Summary](#)
- [BRTC Scholarship Application](#)
- [My Financial Aid](#)

This screen combines all balances for every semester you have attended. The total amount due, and amount overdue is the total of all those semesters combined. To look at a specific term click on the term code.

Account Overview		
Amount Overdue	\$1,708.00	
= Total Amount Due	\$1,708.00	Make a Payment
Total Account Balance	\$1,708.00	Account Activity
Fall 2018	\$1,708.00	

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Here is where you can see a breakdown of billing and financial aid.

To switch between terms, click on the term box dropdown.

To view and print a statement with your schedule click on View Statement.

Click on the dropdown on each line to see more information on charges, financial aid, sponsorship, payment plans, or refunds.

Term: Fall 2018 - Balance: \$0.00			View Statement		
Charges \$2,911.78	Financial Aid \$6,668.00	Sponsorships \$900.00	Refunds \$4,656.22	=	Balance \$0.00
Expand All					
Charges			\$2,911.78		▼
Financial Aid			\$6,668.00		▼
Sponsorships			\$900.00		▼
Refunds			\$4,656.22		▼
Balance					\$0.00